

March Addendum to 2010-2011 Academic Catalog

Effective March 28, 2011

ACTION	PAGE	ITEM
Change	Various	The Vice President of Academic Affairs/Chief Academic Officer will now be responsible for duties previously performed by the Dean of Academic Programs (also known as the Academic Dean).
Change / Addition	6	<p>Board of Trustees</p> <p>Mr. Ernie Anastasio is Senior Advisor, International Assessments at the Graduate Management Admission Council®, a position he has held since 2006. Prior to his current position, Mr. Anastasio served as a senior management consultant to the GMAC® and as a member of the GMAC Technical Advisory Committee.</p> <p>Immediately prior to his work with GMAC, Mr. Anastasio was engaged for three years as an investment management advisor with Sylvan Ventures where he participated in investment sourcing and evaluation; due diligence of investments and acquisitions; deal structuring; portfolio auditing and portfolio business development. Among other activities during his affiliation with Sylvan Ventures, Mr. Anastasio participated directly in Sylvan Ventures' acquisitions of Walden University and National Technological University.</p> <p>Mr. Anastasio retired from Educational Testing Service in 1999. His most recent position at ETS was Executive Vice President and Chief Operating Officer. He also served in prior roles at ETS as Senior Vice President for International Business Development; Vice President for Information Systems and Technology; and Vice President for Research. Prior to those positions, Mr. Anastasio was President and CEO of EDUCOM. Earlier in his career he held adjunct positions on the graduate faculties of Princeton University and the New School for Social Research.</p> <p>Mr. Anastasio held positions most recently on the Board of Directors of EdVerify, Inc. and of National Technological University. He continues to serve on several local and community associations in New Jersey. Prior Board of Director positions included Caliber Learning Network, Chauncey Group International, Consortium for Educational Computing, Research and Development Council of New Jersey, Sylvan Learning Systems, Think Technologies, and Consortium for Educational Process and Technology.</p> <p>Mr. Anastasio holds a BS – with honors – from Trinity College; an MA in Quantitative Psychology from Texas Christian University; and is a graduate of the Advanced Management Program at the Harvard University Graduate School of Business.</p> <hr/> <p>Mr. David Belof is a certified Healthcare Information and Management Systems professional who brings over thirteen years of Information Technology experience, which includes over seven years as a senior eHealth leader in the private and public sectors.</p> <p>In addition to functioning as the lead Electronic Health Record (EHR) architect in four provincial and territorial eHealth programs across Canada, Mr. Belof has worked for end user, consulting, and vendor groups in focusing on: strategic planning, clinical process / business architecture, integration architecture, procurement preparation and analysis, methodology and process documentation</p>

and development, market analysis/assessment, business development, governance models, technology implementation, team and staff management, and has overseen numerous technology implementations.

Mr. Belof holds a Masters degree in Business Administration (MBA) from Ellis University in Chicago, Illinois, a Bachelor of Science (BSc.) from the University of Regina, and the Certified Professional Healthcare Information and Management Systems (CPHIMS) designations in Canada and the United States.

Ms. Liz Cline (Chair)

Ms. Cline is the former owner and chief executive officer of The Refrigeration School, Inc. Founded by her parents in 1965, this institution became the largest single source of HVAC/R technicians in the United States under her leadership. Her experience during her time at the school includes working in and/or managing accounting, admissions, financial aid/student finance, and marketing functions. She also managed the school's community service activities, supporting local elementary schools and multiple civic organizations.

She has served the Accrediting Commission of Career Schools and Colleges as an accrediting team leader and as a member of the 2008 SER Task Force. She received a gubernatorial appointment to serve as a state regulator on the Arizona State Board for Private Postsecondary Education, and is a former member of the Board of Directors for the Arizona Private Schools Association. Additionally, she is a long-term member of the National Association for Financial Aid Administrators.

Ms. Cline earned her B.S. Ag-Industry through the Engineering College of Arizona State University and her MBA from Ellis University. An avid equestrienne, she is also the author of **A Guide to Horses – From the Horse's Mouth**.

Dr. Paul Ilsley (Secretary/Treasurer) currently teaches at The University of Helsinki in Finland as a docent and lecturer and at Northern Illinois University as professor emeritus. He previously taught at Syracuse University as an assistant professor.

Dr. Ilsley's visiting professorships include Tallinn University in Estonia, the University of Tampere, Qufu Teachers University in China, the University of Saskatchewan, and the University of New Mexico. He served as a Fulbright Fellow at The University of Helsinki and Kellogg Fellow at Beijing Normal University.

Dr. Ilsley earned a B.S. in Sociology from Colby College in Maine, followed by his M.S.Ed. in Educational Leadership from University of Maine at Portland and an Ed.D. in Adult-Continuing Education from Northern Illinois University. His post-doctoral work in citizenship was completed at Syracuse University. He is the author of ten books and monographs in international education and voluntarism, and numerous articles, book chapters, and research reports.

Dr. Stan Mims is the Senior Consultant for Secondary Programs for the East Saint Louis School District, in East Saint Louis, Illinois. In his current role, he is largely responsible for re-designing secondary programs that deter the number of students that are excluded from school. The \$3 Million Grant Dr. Mims supervises, lend itself to building insurances that all students will succeed, but also provides funding for extensive professional development for staff and parents over a 4 year period.

The self proclaimed title of "Educator without Borders" wears well on Dr. Mims. He has been blessed to have been invited to speak in conferences and/or workshops in Jamaica, West Indies, Barbados, Nigeria, France, England, (London Schools and the Black Child) (Mayor of London (The Hon. Ken Livingston) and various urban centers in the U.S.

His work on Single Gender Classes for Black Boys in East Saint Louis, Illinois, was the subject of a BBC Inside Out Program in March 2005. The BBC In side Out Team, along with Trevor Phillips came to East Saint Louis and held interviews with staff, students, and community leaders about the work of educating Black Boys.

Dr. Mims' past engagements include several roles as Superintendent of Schools, Chief Executive Officer, Chief Academic Officer, Director of Programs, and Classroom Teacher. He also served as an Assistant Professor of Educational Leadership and Project Director of the DeWitt Wallace-Readers' Digest Fund Pathways to Teaching Program at Clark Atlanta University, Graduate School of Education.

The role he cherish most and the one he always prefers to be known as is a Classroom Teacher. He feels this role clearly identifies him as a conviction driven educator.

A teacher- leader who strongly inspires students to exceed and succeed without barriers, impediments or borders.

Dr. Mims holds a Doctorate and Masters Degrees in Organizational Development from Columbia University in New York City. A Masters Degree in Special Education from Armstrong State University in Savannah, Georgia, with emphasis in teaching children with behavioral challenges. He also holds a Bachelor Degree in History from Oakwood College in Huntsville, Alabama.

His creed or motto is: "All Children Can learn when taught and not excluded from the learning process."

Mr. George Stevenson has an extensive background in corporate development, strategy and investment banking. He founded and is Chairman of Stevenson & Company, a professional firm that specializes in the sale and acquisition of closely-held corporations and corporate divisions. He has completed transactions in the manufacturing, metal working, material handling, food, office products, information and electronics industries

Previously, Mr. Stevenson was president of another merger and acquisition company, president of his own manufacturing business, Director of Corporate Development for National Tea Company, a management consultant with McKinsey

	<p>& Company, and an engineer with Eastman Kodak Company. He served for two years as an officer in the United States Army.</p> <p>He is a past President of the Chicago Chapter of the Association for Corporate Growth, a former member of the Board of Directors of Tarkio College and the Board of the Center for Religion and Psychotherapy of Chicago, and was a founder and past President of the Alliance of Business Brokers and Intermediaries. He is currently a member of the Chicago Harvard Business School Club, the Midwest Business Brokers and Intermediaries Association, the Association for Corporate Growth and the Board of Directors of the Yacktman Funds.</p> <p>Mr. Stevenson has a B.S. in Engineering from Iowa State University and an MBA with Distinction from Harvard Business School. He has a third degree black belt in Tae Kwon Do and writes poetry in his spare time. He is married and has four daughters and step-daughters and nine grandchildren.</p> <hr/> <p>Mr. Roger Taylor has been the President of Knox College in Galesburg, Illinois, since February 2002 -- following six months as Interim President. He previously served as Chair of the College's Board of Trustees, having joined the Board in 1988. He will retire as President June 30, 2011.</p> <p>Mr. Taylor practiced law with the law firm of Kirkland & Ellis in Chicago for 30 years. He remains Of Counsel.</p> <p>Mr. Taylor was graduated from Knox College in 1963. After service in the United States Navy, including a year in-country in Vietnam, he earned a J.D. from Northwestern University School of Law.</p> <p>Mr. Taylor is married to Anne Zweifel Taylor, a 1963 Knox alumna and the College's Pro Bono Counsel.</p> <hr/> <p>Judge John Tourtelot was drafted into the U.S. Army during the Vietnam War shortly after beginning his college education. He served his country in heroic fashion and returned from his tour of duty a highly decorated veteran. Shortly thereafter he married Kathy, who has been his wife for over 35 years, and they began raising a family. Judge Tourtelot completed his college education during this time, receiving a B.A. in English from the University of Illinois at Chicago.</p> <p>While working initially as a correctional officer for the Cook County Sheriff's Office, he then became a police officer for the Village of Arlington Heights. Shortly after completing his bachelor's degree, Judge Tourtelot realized he needed to continue his education to make a better life for his family. He earned his Juris Doctorate from Northern Illinois University. Judge Tourtelot retired from the Arlington Heights Police Department as a sergeant of police and began his law career on a full-time basis.</p> <p>Judge Tourtelot started his law career in private practice but then returned to public service, working as a prosecutor for the Cook County State's Attorney's Office and later for the Illinois Attorney General's Office. Judge Tourtelot was appointed as a judge to the Circuit Court of Cook County where he has been presiding for the past</p>
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		<p>15 years.</p> <p>Judge Tourtelot is very active in his community as a member of several civics groups and has been serving on the board of directors at Rush Oak Park Hospital. He is also a member of several bar associations, chairman of the Associate Judge Committee of the Illinois Judge's Association and the vice-commander for the Disabled American Veterans.</p> <hr/> <p>Dr. Richard Ward has been the dean of the Henry C. Lee College of Criminal Justice and Forensic Science at the University of New Haven since 2008. He is responsible for one of the largest justice-related programs in the United States, including criminal justice, forensic science, fire science, national security studies, and an international training and research institute.</p> <p>Dr. Ward previously served as the associate vice president for Research and Special Programs and as the dean and director of the Criminal Justice Center at Sam Houston State University. He has also held several positions at the University of Illinois at Chicago, including: executive director at the Office of International Criminal Justice, associate chancellor for Special Programs, vice chancellor for Administration, and has taught as a professor of criminal justice.</p> <p>At City University of New York, Dr. Ward acted as vice president, dean of students, and dean of graduate studies at John Jay College of Criminal Justice. While there, he founded Law Enforcement News and The John Jay Press.</p> <p>Dr. Ward began his career with the New York City Police Department as a patrol officer, and served as a youth squad investigator, and detective. He earned his B.S. in Criminal Justice at John Jay College of Criminal Justice, and his M. Crim. and D. Crim. at the University of California at Berkeley. He has authored and co-authored over 18 books and articles on criminal justice, criminal investigation and international terrorism.</p>
Change / Addition	8	<p>University Administration</p> <p>The Board of Trustees has delegated to the University administration the management of day-to-day affairs of the institution. The President of the University is charged with overseeing the overall operation of the institution and ensuring compliance with all state, federal and accrediting body regulatory requirements. The members of the University administration are:</p> <ul style="list-style-type: none"> • Roger Widmer, Ed.D., President • Virginia Carlin, Ed.D., Chief Operating Officer • Andrew Carpenter, Ph.D., Interim Vice President of Academic Affairs and Chief Academic Officer • Ray Rodriguez, M.A., Vice President of Operations • Randy Willy, Interim Vice President of Finance

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Change	66	<p>Master of Arts in Education</p> <p>Prerequisites The program is open to all students who have a bachelor's degree from an accredited institution and who work in the field of early childhood education, elementary and/or middle level education, and/or middle level/secondary education or in special education. All students must have access to children or youth in group settings.</p>																																																																						
Change / Addition	165	<p>Core Faculty</p> <table border="1" data-bbox="444 514 1424 1535"> <thead> <tr> <th>Faculty Name</th> <th>Degree</th> <th>School</th> <th>Teaching Specialty</th> <th>Department</th> </tr> </thead> <tbody> <tr> <td>Wendy Achilles</td> <td>Ph.D</td> <td>Virginia Commonwealth University</td> <td>Accounting</td> <td>Business</td> </tr> <tr> <td>Andrew Carpenter</td> <td>Ph.D</td> <td>University of California – Berkley</td> <td>Philosophy</td> <td>Arts & Sciences</td> </tr> <tr> <td>Roberto Castaneda</td> <td>DBA</td> <td>Argosy University</td> <td>Business Administration</td> <td>Business</td> </tr> <tr> <td>Robert Hanser</td> <td>Ph.D</td> <td>Sam Houston State University</td> <td>Criminal Justice</td> <td>Behavioral Sciences</td> </tr> <tr> <td>Sharon Jumper</td> <td>JD</td> <td>Wake Forest University School of Law</td> <td>Law</td> <td>Behavioral Sciences</td> </tr> <tr> <td>Adell Newman-Lee</td> <td>Ph.D</td> <td>Northern Illinois University</td> <td>Adult and Continuing Education / Leadership & Education Administration</td> <td>Education</td> </tr> <tr> <td>Russell Radford</td> <td>DBA</td> <td>Harvard Business School</td> <td>Business Administration</td> <td>Business</td> </tr> <tr> <td>Portia Ransom</td> <td>Ph.D</td> <td>Purdue University</td> <td>American Literature / African American Literature</td> <td>Arts & Sciences</td> </tr> <tr> <td>Marybeth Regan</td> <td>Ph.D</td> <td>International School of Management</td> <td>Marketing / Health Care Delivery</td> <td>Business</td> </tr> <tr> <td>Gene Scaramella</td> <td>Ed.D</td> <td>Northern Illinois University</td> <td>Continuing Criminal Justice Education</td> <td>Behavioral Sciences</td> </tr> <tr> <td>Ed Shannon</td> <td>Ed.D</td> <td>Northern Illinois University</td> <td>Continuing Education and Professionalism in Criminal Justice</td> <td>Behavioral Sciences</td> </tr> <tr> <td>Cara Wicks-Ortega</td> <td>Ph.D</td> <td>Michigan State University</td> <td>Early Childhood Education</td> <td>Education</td> </tr> <tr> <td>Jeanne Widen</td> <td>Ph.D</td> <td>University of Chicago</td> <td>English Language and Literature</td> <td>Arts & Sciences</td> </tr> </tbody> </table>	Faculty Name	Degree	School	Teaching Specialty	Department	Wendy Achilles	Ph.D	Virginia Commonwealth University	Accounting	Business	Andrew Carpenter	Ph.D	University of California – Berkley	Philosophy	Arts & Sciences	Roberto Castaneda	DBA	Argosy University	Business Administration	Business	Robert Hanser	Ph.D	Sam Houston State University	Criminal Justice	Behavioral Sciences	Sharon Jumper	JD	Wake Forest University School of Law	Law	Behavioral Sciences	Adell Newman-Lee	Ph.D	Northern Illinois University	Adult and Continuing Education / Leadership & Education Administration	Education	Russell Radford	DBA	Harvard Business School	Business Administration	Business	Portia Ransom	Ph.D	Purdue University	American Literature / African American Literature	Arts & Sciences	Marybeth Regan	Ph.D	International School of Management	Marketing / Health Care Delivery	Business	Gene Scaramella	Ed.D	Northern Illinois University	Continuing Criminal Justice Education	Behavioral Sciences	Ed Shannon	Ed.D	Northern Illinois University	Continuing Education and Professionalism in Criminal Justice	Behavioral Sciences	Cara Wicks-Ortega	Ph.D	Michigan State University	Early Childhood Education	Education	Jeanne Widen	Ph.D	University of Chicago	English Language and Literature	Arts & Sciences
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Addition		<p>Drug-Free Schools and Communities Act (DFSCA)</p> <p>Ellis University supports a drug-free workplace. Alert and rational behavior is required for the safe and adequate performance of job duties. Therefore, working under the influence of alcoholic beverages or a controlled substance, or the abuse of any substance is prohibited. Furthermore, the possession, purchase, consumption (use) or sale of controlled substances on University premises or while engaged in University business off premises is prohibited.</p> <p>Any employee who is found to have violated this policy can be relieved of his or her</p>																																																																						

	<p>duties temporarily or permanently, including discharge. Any student who is found to have violated this policy while participating in University activities will have appropriate sanctions applied, which could include being disciplined or academically dismissed.</p> <p>Employees needing assistance with a substance abuse problem can refer to the Employee Assistance Program (EAP) offered through ADP Total Source benefits.</p> <p>Any student who suspects he or she might have a substance abuse problem should contact the manager of student services or the chief operating officer. These individuals can help the student find counseling or rehabilitation resources within his or her community.</p>
Addition	<p>Sexual and Other Unlawful Harassment</p> <p>At Ellis University, discrimination in the form of harassment on the basis of race, color, creed, religion, sex, natural origin, age, disability, sexual orientation, marital status or any other protected category, whether verbal, physical or environmental, is unacceptable and will not be tolerated. This harassment policy covers all employees and students. Ellis University will not tolerate, condone or allow unlawful harassment, whether engaged in by fellow employees, supervisors, professors, adjunct, staff members, clients or other non-employees who conduct business with us.</p> <p>1. Definition of Harassment</p> <p>A. Sexual Harassment</p> <p>While in some cases individuals may make sexual comments or jokes or personal advances without intending harm, such actions can be unwanted, threatening and perceived as harassment. For purposes of this policy, sexual harassment is defined as any type of sexually-oriented conduct, whether intentional or not, that is unwelcome and either:</p> <ul style="list-style-type: none"> • is implied or stated to be a term or condition of employment or a factor in evaluating the individual's job performance, eligibility for promotion or any other component of employment, or • interferes directly or indirectly with an individual's work performance by creating a hostile, offensive or intimidating environment.; or • is implied or stated to be a term or condition of education or a factor in evaluating the individual's academic work or academic performance; or • interferes directly or indirectly with an individual's educational experience by creating a hostile, offensive or intimidating environment <p>The following is a partial list of unwelcome behavior, which will generally be considered sexual harassment:</p> <ul style="list-style-type: none"> • Sexual jokes, language, epithets, advances or propositions • The display of sexually suggestive objects, pictures, magazines, posters or

		<p>cartoons</p> <ul style="list-style-type: none"> • Comments about an individual's body, sexual orientation, sexual prowess or sexual deficiencies • Asking questions about sexual conduct • Touching, leering, whistling, brushing against the body, or suggestive, insulting, or obscene comments or gestures • Demanding sexual favors in exchange for favorable reviews, assignments, promotions, continued employment or promises of the same <p>B. Other Harassment</p> <p>While in some cases individuals may make comments, jokes or personal advances without intending harm, such actions can be unwanted, threatening and perceived as harassment. For purposes of this policy, harassment is defined as verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, gender, national origin, age, disability, or any other legally protected category or that of his/her relatives, friends, or associates, and that has the purpose or effect of:</p> <ul style="list-style-type: none"> • creating an intimidating, hostile or offensive work or learning environment • otherwise adversely affecting an individual's employment opportunities or educational opportunities • unreasonably interfering with an individual's work performance or educational opportunities <p>Harassing conduct includes, but is not limited to the following:</p> <ul style="list-style-type: none"> • epithets, slurs, negative stereotyping, or threatening, intimidating or hostile acts that relate to race, color, religion, gender, national origin, age, disability or any other legally protected category • written or graphic material that denigrates or shows hostility or aversion toward an individual or group because of an individual's protected classification that is placed on walls, bulletin boards, or elsewhere on the employer's premises or circulated in the workplace <p>2. The University's Procedures</p> <p>A. Reporting a Complaint</p> <p>Ellis University encourages prompt reporting of complaints so that a rapid response and appropriate action may be taken. Individuals who believe they are being harassed should firmly and promptly notify the offender that his or her behavior is unwelcome. In the event that direct communication between individuals is either impossible or ineffective at ending of the harassment, individuals who believe they have been subjected to harassment should immediately report the incident to the</p>
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manager of student services, Jessica Vician, at jvician@ellis.edu or (312)669-5247 or the vice president of academic operations, Ray Rodriguez, at rrodriguez@ellis.edu or (312)669-5124.

If the University has reason to believe (other than as a result of a complaint made under this policy) that harassment has occurred, it may independently initiate investigation.

B. Description of Misconduct

An accurate record of objectionable behavior or misconduct is needed to resolve a formal complaint of harassment. Verbal reports of harassment must be reduced to writing by either the complainant or the individual(s) designated to receive complaints, and be signed by the complainant.

C. Investigating the Complaint

Any allegation of harassment brought to the attention of the University will be promptly investigated in as confidential a manner as possible so as to protect the privacy of the persons involved. The University will attempt to keep confidential all such expressions of concern, their investigation, and the terms of their resolution. At the same time, however, some dissemination of information to others may be appropriate during the process of investigating and resolving the employee's or student's concerns.

D. Resolving the Complaint

Upon completing the investigation of a harassment complaint, the University will communicate its findings and intended actions to the complainant and the alleged harasser. If the investigator finds that harassment occurred, the harasser will be subject to appropriate disciplinary procedures, up to and including employment termination for an employee and academic dismissal for a student.

Although the University's ability to discipline a non-employee harasser (e.g. outside sales persons, customers, client, opposing counsel, supplier) is limited by the degree of control, if any, that the University has over the alleged harasser, any employee or student who has been subjected to harassment should file a complaint. The University assures the complainant that it will take appropriate action. Possible remedial steps available include, but are not limited to, letters of objection, discussing the issue and requesting that the harassment cease, or refusal to continue the business relationship.

3. Protection Against Retaliation

Retaliation is a very serious violation of this policy and should be reported immediately to any of the persons listed in this policy. Retaliation against any individual for reporting harassment will not be tolerated and will be treated as harassment itself. Each offense will be investigated and sanctioned separately. Individuals who are not themselves complainants, but who assist in a harassment investigation, will also be protected from retaliation under the policy.

4. False Accusations



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Effective March 28, 2011

		<p>The University recognizes that the question of whether a particular course of conduct constitutes harassment requires a factual determination. The University recognizes also that false accusations of harassment can have serious effects on innocent persons. If, after investigation, it is clear that the complainant has maliciously or recklessly made a false accusation, the accuser will be subject to appropriate sanctions including possible termination. In such an event, the University will also take appropriate action to restore the reputation of the accused. There will be, however, no adverse job-related consequence to any individual for bringing good faith concerns about harassment to the University's attention, regardless of the outcome of the investigation.</p> <p>The Illinois Human Rights Act requires all students to review the information provided through the following link for better understanding of sexual harassment in higher education. Any student who believes he or she is the recipient of sexual harassment should contact the manager of student services or the vice president of academic operations.</p>
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